

<b>REPORT TO:</b>	<b>HEALTH AND WELLBEING BOARD</b> <b>26 March 2014</b>
<b>AGENDA ITEM:</b>	<b>14</b>
<b>SUBJECT:</b>	<b>Report of the chair of the executive group: board work plan and risk</b>
<b>BOARD SPONSOR:</b>	<b>Hannah Miller, executive director of adults services, health and housing &amp; deputy chief executive, Croydon Council</b>
<b>CORPORATE PRIORITY/POLICY CONTEXT:</b>	
The Health and Social Care Act 2102 created statutory health and wellbeing boards as committees of the local authority. Their role is to improve the health and wellbeing of local people by promoting integration and partnership working between the NHS, social care, children's services, public health and other local services, and to improve democratic accountability in health.	
<b>FINANCIAL IMPACT:</b>	
None	

## **1. RECOMMENDATIONS**

The health and wellbeing board is asked to:

- Agree proposed changes to the board work plan set out at paragraph 3.3
- Note risks identified at appendix 2

## **2. EXECUTIVE SUMMARY**

2.1 The health and wellbeing board agreed its work plan for 2013/14 at its meeting on 24 April 2013. The work plan is regularly reviewed by the executive group and the chair. This paper includes the most recent update of the board work plan at appendix 1. A number of strategic risks were identified by the board at a seminar on 1 August 2013. The board agreed that the executive group would keep these risks under review. A summary of risks is at appendix 2.

## **3. DETAIL**

3.1 The purpose of health and wellbeing boards as described in the Health and Social Care Act 2012 is to join up commissioning across the NHS, social care, public health and other services that the board agrees are directly related to health and wellbeing, in order to secure better health and wellbeing outcomes for the whole population, better quality of care for all patients and care users, and better value for the taxpayer.

### **Work undertaken by the executive group**

3.2 The board seminar on 1 August 2013 recommended that the chair of the executive group reported regularly to the board on the work undertaken by the executive group on behalf of the board. Key areas of work for the executive group between February 2014 and March 2014 are set out overleaf:

- Review of the work plan including preparation of board agenda and topic prioritisation against joint health and wellbeing strategy
- Discussion of proposals for a board engagement event to be held in March 2014
- Consideration of future learning and development for board members including new board member induction, future board away day and learning events
- Liaison with other strategic partnerships including Croydon strategic partnership and children and families partnership
- Review of health and social care partnership groups accountable to the board
- Review of board strategic risk register
- Review of responses to public questions and general enquiries relating to the work of the board

### **Board work plan**

3.3 Changes to the board work plan from the version (8.0) agreed by the board on 12 February 2014 are summarised below. Changes were discussed by the executive group on 18 February 2014 and with the chair on 14 March 2014. This is version 9.0 of the work plan. The work plan is at appendix 1.

3.3.1 Pressure ulcers in the community item moved from 26 March 2014 to 16 July 2014

3.3.2 Inclusion of item CHS emergency department business case 26 March 2014

3.3.3 Joint mental health strategy item moved from 26 March to 16 July 2014

3.3.4 Commissioning intentions for adult social care deferred until 16 July 2014

3.3.5 Update on adults with learning disabilities moved from 26 March to 11 September 2014

3.3.6 Inclusion of items on adults and children's safeguarding reports on 22 October 2014

3.3.7 Update on dignity and safety on 22 October 2014

3.3.8 Confirmation of engagement event as 27 March 2014

3.4 A board away day will be held on 16 June 2014 to take forward the review and refreshing of the joint health and wellbeing strategy. A further away day is planned for September 2014 to finalise proposals (date to be confirmed).

### **Risk**

3.5 Risks identified by the board at the seminar on strategic risk held on 1 August 2013 are summarised at appendix 2. The executive group regularly review the board risk register. There has been no risk movement since the last report to the board on 12 February 2014.

## **4. CONSULTATION**

4.1 A number of topics for board meetings have been proposed by board members. These have been added to a topics proposals list on the work plan. Board members were asked to indicate their priorities from this list through a short survey circulated at the beginning of September 2013. The executive group on 22 October 2013 asked the head of health and wellbeing to review topics covered at previous board and shadow board meetings and cross check against health and wellbeing board priorities to identify potential gaps.

Recommendations were taken to the chair's meeting on 24 January 2014 and are reflected in the proposed work plan.

## **5. SERVICE INTEGRATION**

- 5.1 All board paper authors are asked to explicitly consider service integration issues for items in the work plan.

## **6 FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS**

- 6.1 Where there are financial or risk assessment considerations board paper authors must complete this section and gain sign off from the relevant lead finance officer(s). Where there is joint funding in place or plans for joint funding then approval must be sought from the lead finance officer from both parties.

## **7. LEGAL CONSIDERATIONS**

- 7.1 Advice from the council's legal department must be sought on proposals set out in board papers with legal sign off of the final paper.

## **8. HUMAN RESOURCES IMPACT**

- 8.1 Any human resources impacts, including organisational development, training or staffing implications, should be set out for the board paper for an item in the work plan.

## **9. EQUALITIES IMPACT**

- 9.1 The health and wellbeing board, as a committee of the council, has a statutory duty to comply with the provisions set out in the Equality Act 2010. The board must, in the exercise of all its functions, have due regard to the need to comply with the three arms or aims of the general equality duty. Case law has established that the potential effect on equality should be analysed at the initial stage in the development or review of a policy, thus informing policy design and final decision making.
- 9.2 Paper authors should carry out an equality analysis if the report proposes a big change to a service or a small change that affects a lot of people. The change could be to any aspect of the service – including policies, budgets, plans, facilities and processes. The equality analysis is a key part of the decision-making process and will be considered by board members when considering reports and making decisions. The equality analysis must be appended to the report and have been signed off by the relevant director.
- 9.3 Guidance on equality analysis can be obtained from the council's equalities team.

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**CONTACT OFFICER:** Steve Morton, head of health and wellbeing, Croydon Council  
[steve.morton@croydon.gov.uk](mailto:steve.morton@croydon.gov.uk), 020 8726 6000 ext. 61600

## **BACKGROUND DOCUMENTS**

None